

Mallard Green Home Owners Association Inc.  
Architectural Control Committee

Request for Change

Date \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Lot Number \_\_\_\_\_

Briefly describe the proposed change: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will there be changes or modifications in the basic utility services or existing structures to accommodate the proposed change? Please indicate.

	Yes	No		Yes	No
Electric	_____	_____	Exterior Walls	_____	_____
Telephone	_____	_____	Patio Fencing	_____	_____
Gas	_____	_____	Patio Slab	_____	_____
Water	_____	_____	Sidewalks	_____	_____
Sewage	_____	_____	Pavements	_____	_____
TV Cable	_____	_____	Other _____		

Please list below the major construction materials which will be used in this project. Be as specific as possible. (Exterior materials must conform to those used on the original building or be sufficiently compatible).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will the proposed project extend beyond your property line?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please provide the name and address of the affected homeowner below.

Name \_\_\_\_\_ Address \_\_\_\_\_

Would any part of the proposed improvement extend into any Common Area, Utility Drainage or Sewer Easement, Landscape Easement, Landscape Preservation Easement or Lake Easement shown on the plot plan of your lot?

Yes \_\_\_\_\_ No \_\_\_\_\_

The proposed building lot project, addition or alteration that would change structural or appearance of your lot, must the following information attach:

- A. Plot plan of the lot indicating the location and dimension of the project.**
- B. Blueprints or working drawings indicating all necessary dimensions and elevations.**
- C. Color swatches/chips of the paint(s) and/or stain(s) to be used.**
- D. If available, a photograph or drawing of a similar completed project.**

Project Schedule:

A. The project will be done by: \_\_\_\_\_ Homeowner  
\_\_\_\_\_ Contractor(s)  
Name: \_\_\_\_\_  
\_\_\_\_\_ Both

B. Please indicate the approximate time needed to complete this project, subsequent to the committee approval.

\_\_\_\_\_

C. Please indicate any building permits, that will be required.

\_\_\_\_\_

NOTE: A PLOT PLAN INDICATING THE LOCATION AND DIMENSIONS OF THE PROPOSED IMPROVEMENT MUST BE INCLUDED WITH ANY ARCHITECTURAL CHANGE REQUEST. IF NOT THIS REQUEST FOR CHANGE WILL BE RETURNED WITHOUT APPROVAL IF A PLOT PLAN IS NOT INCLUDED.

NOTE: All submitted materials shall remain the property of the Association. You may wish to make a copy for your personal records.

I hereby acknowledge that I have read and understand the Architectural Control Standards set forth by the Committee.

Homeowner's Signature \_\_\_\_\_